

**Do you want us to take over care of your case from another firm?**

If you would like us to take over care of your case from another firm of solicitors, please contact your local Allen Hoole office by telephone immediately and we can advise you on whether we are able to act for you.

If we are able to act, we will ask you to complete this application form to action the transfer.

**APPLICATION FORM TO TRANSFER**

**I, (Name)**

**Date of birth**

**of (Address)**

hereby authorise and request the transfer of all my current files and Representation Orders from

**Messrs (insert previous solicitors and address)**

to **Allen Hoole Solicitors** (choose office)

  

5 Portland Square Bristol BS2 8RR : 0117 942 0901.  
31 St George's Road, Cheltenham, Gloucestershire GL50 3DU.  
01242 522201

Signed \_\_\_\_\_

Dated \_\_\_\_\_

***Print and complete this form and send it to either of the above addresses.***